

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Otley Methodist Church, Otley, LS21 1HB on
Monday, 4th November, 2013 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty	-	Guiselley and Rawdon;
P Latty	-	Guiselley and Rawdon;
P Wadsworth (Chair)	-	Guiselley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
S Lay	-	Otley and Yeadon;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;

**Agenda compiled by:
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Phil Garnett

**W N W Area Leader: Jane Maxwell
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A G E N D A

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			<u>PROCEDURAL BUSINESS</u>	
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	

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2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-’</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

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4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 23RD SEPTEMBER 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 23rd September 2013</p>	1 - 6
8			<p>UPDATE ON WELFARE BENEFIT CHANGES</p> <p>To receive a report of the Chief Officer Revenues and Benefits providing an update on the impact of the welfare reforms at both a city-wide and ward-level basis and also provides information on arrangements that have been put in place to support tenants. The report details some of the preparations that are underway for Universal Credit with a focus on locality-based support that can be provided. The report provides information about this programme and seeks input from Area Committees on how the programme of activity can work at a locality level.</p>	7 - 40

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9			<p>WEST YORKSHIRE FIRE AND RESCUE SERVICE, LEEDS WEST AREA, 6 MONTHLY REPORT</p> <p>To receive a report of the West Yorkshire Fire Service providing information on the activity levels in the Outer North West Area and update the Committee on the progress of the Integrated Risk Management Plan.</p>	41 - 46
10			<p>WELLBEING FUND UPDATE REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens & Communities) providing the Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.</p>	47 - 58
11			<p>ANNUAL COMMUNITY SAFETY REPORT</p> <p>To receive a report of the Director of Environment and Housing which is the annual community safety report, providing the Committee with details of the community safety activity undertaken during the last 12 months. The report will also provide details of crime data, making comparisons with previous years.</p>	59 - 76
12			<p>AREA UPDATE REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) Bringing together a range of information relating to Area Committee business into a single report and to update Members on recent sub group and forum business and also project and service activity.</p>	77 - 84

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13			<p>AREA CHAIRS FORUM MINUTES</p> <p>To receive a report of the Assistant Chief Executive (Customer Access & Performance) formally notifying the Committee that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.</p>	85 - 94
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>2pm, Monday 9th December 2013</p> <p>The Old Stables, Adel, LS16 8DW</p>	